

St Lawrence The Martyr
Application for Hall Hire - Individual

Name of Person Hiring

What are you hiring the Hall for?:

Date(s) and time(s) of booking(s) required:

Address

Phone Number: Daytime.....Evening.....

Email:

Our current fees are £25 per hour, plus an additional £10 fee if you are bringing a bouncy castle.

We require a deposit of £20 before your booking is confirmed.

Your deposit will only be refunded under the following circumstances

- a) The Parochial Church Council (hereafter referred to as the PCC) cancels the event
- b) You cancel your booking no less than 28 days before the event was to take place

You may pay the balance at any point up to the start of the booking period.

Please note that while the PCC of the Church Hall make every effort to ensure the safety of all who use its premises you will be solely responsible for both premises, personnel and its activities during the period of your Booking.

I make application for the use of the premises as set out on this form and agree to abide by the Regulations and Conditions of Hire, a copy of which I have received and read

I accept liability for the property, personnel using the property and all activities during the period of the booking.

Signed: Date:.....